

Nov 15, 2015

Dear Valued Customer,

We are pleased to inform you that EASYFLEX, Inc is relocating its west office and warehouse from Tustin, California, to bigger warehouse in Garden Grove, California. Please be assured that this move will not affect our continued business operations and quality of service. This letter is to provide formal advance notification so you can ensure appropriate arrangements are made at your company. Please forward this information to your corresponding departments. Please expect some delays in shipping from December 18th through the 21st. We will try our best to make all business operations are running smoothly in this transition.

Move Details:

- Move Date : **December 14, 2015**, completed by December 21, 2015.
- Our Shipping & Receiving Department will open at the Garden Grove facility from December 21, 2015.
- All payment and mail should be sent to the new address after December 15, 2015
- Email address, phone & Fax number will remain unchanged and will not be affected by the move.



The new address:

Easyflex, Inc
7423 Doig Drive
Garden Grove, CA 92841

We always appreciate your business and look forward to serving you better in our new location.

Sincerely,

Hun Kim,
General Manager

Dalcart & Associates Inc.

Manufacturer Representatives

800-852-1173

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